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12 November 1970

	MEMORANDUM FOR THE RECORD	
25X1	SUBJECT:	
25X1	1. The Chief, and Chief, Supply Division, Office of Logistics, convinced the Acting Director of Logistics that there was a need	
25X1	for an additional automotive mechanic in the On 5 November, the Office of Personnel established a new W-8 automotive mechanic position	25X1
	2. On 9 November the Acting Director of Logistics met with and advised him that there had been a new position established as apprentice automotive mechanic to which he will be assigned effective 15 November 1970,	25X1
	and he will be assigned the responsibilities of that position. was also advised that a special fitness report will be prepared on 15 February 1971 and forwarded to the Director of Logistics. Based on the review of the fitness report a determination will then be made with respect to his advancement or additional training in the automotive field.	25X1
25X1	3accepted this proposition.	
	25X1	
	Chief, Personnel and Training Staff, OL	
	cc: Equal Employment Opportunity Officer, DD/S	

cc: Director of Personnel